

Letters & Communications 04/26/25

8	04/01/25	LAFCO Proposed Budget & Agenda for Meeting 04/03/25
9	04/01/25	Free Online Drinking Water Workshops and Requirements
10	04/03/25	Email Cancellation Form to Worker's Compensation Fund Insurance
11	04/16/25	Email & Letter to Nancy Ward at CalOES re Project 711955
12	04/16/25	Email to CalOES reps re Request for Reimbursement for Work Done on Job #4558DR-CA.

Vicki Hoggins

From: Bradford, Krystal <kbradford@buttecounty.net>
Sent: Tuesday, April 1, 2025 12:05 PM
To: agrimm@chicorec.com; City of Biggs; City of Chico; City of Chico; City of Gridley; City of Gridley ; City of Oroville; City of Oroville; Town of Paradise ; Biggs-West Gridley Water District; Butte Water District ; Durham Irrigation District; Durham Irrigation District ; Vicki Hoggins; Lake Madrone Water District ; Lake Oroville Area Public Utility District; Lake Oroville Area Public Utility District ; Paradise Irrigation District; Paradise Irrigation District; Paradise Irrigation District; Richvale Irrigation District; Richvale Irrigation District ; Richvale Sanitary District; Richvale Sanitary District; South Feather Water & Power Agency ; Thermalito Water & Sewer District; Western Canal Water District; Bangor Cemetery District; Berry Creek Community Services District ; Butte County Mosquito & Vector Control District; Walker, Thad; Hobbs, Debbie; Chico Area Recreation & Park District ; Clerk of the Board; Kitts, Melissa; Spence, Jeff; Skaggs, Jason; Andrew McClure; Durham Mosquito Abatement District; Durham Recreation & Park District ; Kelly Parsons; Violeta Singleterry; Brian Wilson FRRPD (Water-Kat Moss); Feather River Recreation & Park District ; Angie Cote; Kimsheew Cemetery District ; McClure, Melanie; John Glaspie; Spreen, Misty; Paradise Recreation & Park District; Paradise Recreation & Park District ; Paradise Park and Recreation Dis; Knight, Jay; Reclamation District No. 833 ; Richardson Springs Community Services District ; Richardson Springs Community Services District ; Richvale Recreation & Park District; Parsley, Joanne; Paul Minasian; Hodson, Michael; Manley, Eric; Kitts, Melissa; Nuzum, Danielle; Pickett, Andy
Cc: Broderson, Jill
Subject: Butte LAFCo - FY 2025/26 Proposed Budget
Attachments: April 2025 Agenda - Linked.pdf; Agenda Item 3.2 - 2025-26 Proposed Budget.pdf

Caution! This message was sent from outside your organization.

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Pursuant to California Government code 56381, the attached is being provided for your information.

Krystal Bradford

Office Manager

Butte Local Agency Formation Commission

1453 Downer Street, Suite C

Oroville, CA 95965

530.538.7784



AGENDA
ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

1. CALL TO ORDER

1.1 Roll Call

2. CONSENT AGENDA

2.1 Approval of the Minutes of March 6, 2025

3. NOTICED PUBLIC HEARINGS:

3.1 25-03 – LAFCo – Community Services Districts in Butte County Public Review Draft Municipal Service Review and Sphere of Influences Plans Update

The Commission will consider an updated Municipal Service Review and Sphere of Influences Plans for Community Services Districts (CSDs) in Butte County which evaluates the capacity, governance, and service delivery for the Berry Creek CSD, Buzztail CSD, and Richardson Springs CSD. **ACTION REQUESTED:** Approve the MSR/SOI Plan Update, with modifications as deemed necessary, and take the following actions: (1) acting as Lead Agency under the California Environmental Quality Act (CEQA), find the MSR/SOI Plan Update exempt from environmental review under CEQA Guidelines Section 15306 (Information Collection) and Section 15061(b)(3) (General Rule Exemption); (2) find that the MSR/SOI Plan Update is consistent with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 and Butte LAFCo policies; (3) adopt Resolution 08 2024/25 (Attachment A) approving the MSR/SOI Plan Update; and (4) direct staff to finalize the MSR/SOI Plan Update, incorporating the adopting resolution and any public comments received.

3.2 Review and Consideration of Proposed Budget for Fiscal Year 2025/26

The Budget Committee will present its recommendations and the Proposed Budget for FY 2025/26. **ACTION REQUESTED:** 1) Receive comments from the public and affected agencies; 2) Provide direction to staff of any recommended changes to the Proposed Budget; 3) Adopt the Proposed Budget and transmit to affected agencies; and 4) Continue item to the May 8, 2025 meeting for final adoption.

4. REGULAR AGENDA

4.1 Items Removed from the Consent Agenda (If any)

4.2 Review and Consideration of Proposed Fiscal Reserve Policy Amendment

The Budget Committee is recommending the Commission approve the First Amendment to the Fiscal Reserve Policy that allocates and accounts for funds within Butte LAFCO Treasury for unexpected or emergency costs; long-term systemic costs related to accrued leave liabilities and post employment benefits; and cash flow stabilization. **ACTION REQUESTED:** Consider and adopt Resolution No. 09 2024/25

5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (If any)

6. REPORTS AND COMMUNICATION

6.1 Executive Officer's Report

6.2 Correspondence: (If any)

7. **ADMINISTRATION.** The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.
8. **CLOSED SESSION (Fireside Room).** Public Employee Performance Evaluation. With respect to every item of business to be discussed in a closed session pursuant to Government Code Section 54.957, Title: Executive Officer
9. **ADJOURNMENT NOTICE:** Adjourn to **Thursday, May 8, 2025** in the City of Oroville Council Chambers.

TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS:

- * Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.
- * Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.
- * Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.
- * Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.

RULES APPLYING TO PUBLIC COMMENTS

1. Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.
2. Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.
3. Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.
4. After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.
5. All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.
6. This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: LAFCo front entrance.

M E M O R A N D U M

TO: Local Agency Formation Commission

FROM: LAFCO Budget Committee

SUBJECT: **Agenda Item 3.2 – Review and Consideration of Proposed Budget for Fiscal Year 2025/26**

DATE: March 13, 2025 for the Meeting of April 3, 2025

Pursuant to Government Code Section §56381, please find attached the Proposed Budget for Fiscal Year 2025/26 as unanimously recommended for adoption by the Budget Committee (Johnson, McGreehan & Betts).

Summary

On March 13, 2025, the Budget Committee met to review and discuss both the current year budget projections and the Preliminary Budget for FY 2025/26. The Committee thoroughly considered the broad spectrum of fundamental responsibilities that LAFCO, as a regulatory body of the state, is expected to address beyond the specific processing of individual applications.

With this perspective in mind, the Committee's review was influenced by the following factors:

1. The Commission's recognition of the ever-increasing roles that LAFCO's have in:
 - Assisting local agencies in the understanding of governance options and providing guidance to smaller agencies seeking to enhance their service capabilities;
 - Addressing local government functions and service delivery capabilities;
 - Identifying gaps in the provision of services throughout their counties; and
 - Addressing an increasing number of legislative mandates to consider disadvantaged populations and seek improved options and opportunities for cooperation between agencies to include consolidations and mergers.
2. The Commission's continued desire to maintain a consistent core staff, all of whom are experienced individuals who provide superior service levels and local agency assistance.
3. The Commission's diligent effort over the past 18 years to implement cost saving measures, including employee furloughs in order to stabilize annual member agency apportionments and develop a meaningful fiscal reserve to ensure agency sustainability. In addition, the Commission has been persistent in that it continues to advise member agencies of its potential necessity to incrementally increase apportionments to meet state mandated functions.
4. The Commission's fundamental interest in balancing its desired capability to meet statutory requirements (mandates) with the ability of contributing agencies to provide adequate levels of funding.

Budget Committee Proposal for FY 2025/26 Budget

Funding Sources

The Proposed FY 2025/26 Budget totals \$918,171 and reflects a three percent increase from the prior years' budget. Sources include:

- Interest - \$12,000 accounting for 1%.
- Member Agency Apportionments – \$790,409 accounting for 86%. While the Commission has intentionally maintained flat member agency apportionments for a number of years during the recession years' ago, it has consistently advised member agencies each year during the budget process and through adopted resolutions, that in order to achieve state mandated responsibilities consistent with GC56381, the potential need to incrementally increase agency apportionments would inevitably be required to meet the Commission's expectations. Although the Budget Committee has recommended a three percent increase in its total budget, it does in fact translate a zero percent increase to member agency apportionments.
- Charges for Services - \$20,862 accounting for 2%.
- Treasury Cash - \$95,000 accounting for 10%.

Expenditures

- Salaries and Wages and Benefits - \$661,900 accounting for 72%.
- Services & Supplies - \$196,271 accounting for 21%.
- Appropriations - \$60,000 accounting for 7%.

Notice

Notice of the FY 2025/26 Preliminary Budget Committee meeting held on March 13, 2025 was posted on March 10, 2025 and subsequently circulated to all member agencies, including the Butte County Special District's Association on March 10, 2025.

Public notice for the FY 2025/26 Proposed Budget Hearing (April 3, 2025) was published in the Chico Enterprise Record on March 12, 2025. In addition, the public notice was also posted on March 13, 2025 at Oroville City Hall, LAFCo's office, and website.

ACTIONS RECOMMENDED AND REQUESTED BY BUDGET COMMITTEE:

1. Receive comments from the public and affected agencies on the Proposed Budget for FY 2025/26; and
2. Continue to place language within the budget resolution that advises member agencies of the potential need to incrementally increase agency contribution rates in order to achieve the state mandated responsibilities consistent with GC56381; and

Local Agency Formation Commission
March 13, 2025

3. Approve a three percent cost of living adjustment (COLA), to the currently adopted Salary Plan; and
4. Continue item to the next regularly scheduled Commission meeting on Thursday, May 8, 2025 for final adoption.

Attachment: Proposed Budget & Narrative for Fiscal Year 2025/26



Butte Local Agency Formation Commission Proposed Budget for FY 2025/26

	2024/25			2025/26		
	Adopted: May 2, 2024			Proposed		
	Base Budget	Special Projects	Total	Base Budget	Special Projects	Total
FUNDING SOURCES						
441000 Investment Income	12,000	-	12,000	12,000	-	12,000
453000 Other Govt. Agencies (County)	355,683	-	355,683	355,683	-	355,683
453000 Other Govt. Agencies (Cities)	355,683	-	355,683	355,683	-	355,683
453000 Other Govt. Agencies (Special Districts)	79,043	-	79,043	79,043	-	79,043
461400 Auditing & Accounting Fees	-	-	-	-	-	-
462005 Charges for Services - Other	55,009	-	55,009	20,762	-	20,762
473000 Miscellaneous Revenue	6,000	-	6,000	-	-	-
473000 Miscellaneous Revenue (SOI Trust Fund)	20,000	-	20,000	-	-	-
100101 Treasury Cash	-	-	-	95,000	-	95,000
Total Funding Sources	883,418	-	883,418	918,171	-	918,171
EXPENDITURES						
Salaries and Wages						
511000 Salaries & Wages	434,500	-	434,500	479,000	-	479,000
Total Salaries and Wages	434,500	-	434,500	479,000	-	479,000
Benefits						
512000 Retirement	109,000	-	109,000	70,000	-	70,000
513000 Employee Group Insurance	100,500	-	100,500	88,000	-	88,000
515000 FICA/Medicare/OASDI	6,300	-	6,300	6,900	-	6,900
516000 Other Benefits	32,200	-	32,200	18,000	-	18,000
Total Benefits	248,000	-	248,000	182,900	-	182,900
Total Salaries, Wages and Benefits	682,500	-	682,500	661,900	-	661,900
Services & Supplies						
523000 Communications	3,942	-	3,942	3,942	-	3,942
525000 Household Expense	1,000	-	1,000	1,000	-	1,000
526000 Insurance	7,000	-	7,000	7,000	-	7,000
531000 Memberships	8,600	-	8,600	8,600	-	8,600
533000 Office Expense	7,000	-	7,000	8,000	-	8,000
534000 Professional & Specialized Services	80,689	-	80,689	82,389	-	82,389
535000 Publication & Legal Notice	3,500	-	3,500	3,500	-	3,500
537000 Rents/Leases Buildings & Improvements	16,647	-	16,647	18,000	-	18,000
539000 Special Departmental Expense	8,000	-	8,000	25,500	-	25,500
540000 Transportation/Travel	24,540	-	24,540	23,340	-	23,340
541000 Utilities	10,000	-	10,000	15,000	-	15,000
Total Services & Supplies	170,918	-	170,918	196,271	-	196,271
Appropriations						
100101 Compensated Leave	30,000	-	30,000	-	-	-
100101 Other Post-Employment Benefits	-	-	-	30,000	-	30,000
100101 Emergency	-	-	-	-	-	-
100101 Litigation	-	-	-	30,000	-	30,000
100101 General	-	-	-	-	-	-
Total Appropriations	30,000	-	30,000	60,000	-	60,000
Total Services & Supplies and Appropriations	200,918	-	200,918	256,271	-	256,271
Total	883,418	-	883,418	918,171	-	918,171

Proposed Budget Narrative for Fiscal Year 2025-2026

April 3, 2025

FUNDING SOURCES:

441000 – Interest	\$12,000
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Interest income is accrued on treasury cash.

453000 – Other Govt. Agencies (County, Cities, Special Districts)	\$790,409
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Allocation and Proportionate Share of Funding Requirement:

County @ 45%	\$355,683
Cities @ 45%	\$355,683
Special Districts @ 10%	\$79,043

Calculations are prepared by the Butte County Auditor. Individual city shares are based on revenue as reported in the most recent edition of the Cities Annual Report published by the State Controller. Individual special district shares are based on revenues as reported in the most recent report of the "Financial Transactions Concerning Special Districts" published by the State Controller.

461400 – Auditing & Accounting Fees	\$0
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Auditor-Controller administrative fee.

462000 – Charges for Services - Other	\$20,762
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Pursuant to the adopted Fee Schedule, application filing fees are charged to applicants for the processing of applications submitted for sphere of influence amendments, formations of special districts and changes of organization and reorganization. Application processing fees vary widely depending on the complexity of the action requested.

473000 – Miscellaneous Revenue	\$0
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Miscellaneous revenue.

473000 – Miscellaneous Revenue (SOI Trust Fund)	\$0
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Restricted monies held within the Sphere Trust Fund for the explicit purpose of funding Commission directed staff level review and maintenance of municipal service reviews and sphere of influence plans and related actions

100101 – Treasury Cash	\$95,000
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EXPENDITURES:

511000 – Salaries and Wages	\$479,000
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Salaries reflect base wages pursuant to the adopted Salary Plan.

512000, 513000, 515000 and 516000 – Benefits	\$182,900
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Retirement, including UAL, GASB and Survivor; Deferred Compensation & Medicare; State Unemployment Insurance, Employment Training & State Disability Insurance; Health, Dental & Vision; Employee Assistance Program; and Basic/Long Term Life Insurance.

523000 – Communications	\$3,942
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Telephone charges (\$3,102) and cell phone allowance (\$840).

525000 – Household Expense	\$1,000
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Toiletries, cleaning supplies, floor tile buffing and other household expenses incurred resulting from a potential office relocation.

526000 – Insurance	\$7,000
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Property and General Liability Coverage.

531000 – Memberships	\$8,600
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Memberships to professional organizations, including various publications and subscriptions that support staff development on current issues affecting the agency's responsibilities.

533000 – Office Expense	\$8,000
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Office supplies, including computer software upgrades.

534000 – Professional & Specialized Services	\$82,389
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Worker's Compensation Insurance (\$3,500); Annual Audit, including CalPERS GASB Reporting (\$14,000); Legal Counsel (\$26,458); GIS Mapping (\$18,000); Paylocity (\$5,000); County Treasurer-Tax Collector (\$350); County Auditor-Controller (\$3,401); County Human Resources (\$5,000); and County Information Systems (\$6,680).

535000 – Publication & Legal Notice	\$3,500
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Legal notice publishing, as required by LAFCO Policies and State Law.

537000 – Rents/Leases Buildings & Improvements	\$18,000
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Office space, pursuant to H.P. Downer Business Center, LLC Lease Agreement (\$17,000); Office space security (\$1,000).

539000 – Special Departmental Expense	\$25,500
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Website maintenance, including security updates; professional development/training, etc., (\$5,437); County Copier services (\$1,563); Postage (\$1,000); and other special departmental expenses that may be incurred resulting from a potential office relocation (\$17,500).

Expenditures: *Continued*

540000 – Transportation/Travel	\$23,340
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Attendance at conferences, meetings, trainings; and CALAFCO participation (\$13,500); and vehicle expense reimbursements (\$9,840).

541000 – Utilities	\$15,000
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Electricity, natural gas, water, sewer, garbage disposal, janitorial and landscaping.

Appropriations:

Compensated Leave	\$0
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An employee severance reserve, comprising of an estimated level of funding that would be required to pay for accrued employee benefits, primarily accrued leave, that becomes due at the end of employment.

Other Post-Employment Benefits (OPEB)	\$30,000
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Isolated funding for other post-employment benefits.

Emergency	\$0
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Unanticipated costs related to an emergency or unforeseen issues, i.e., fires, floods, cyber-attacks, etc.

Litigation	\$30,000
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Unanticipated litigation and legal fees.

General	\$0
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Unanticipated operating costs of the Commission including unfunded mandates directed by legislature.

BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965
TELEPHONE (530) 538-7784 FAX (530) 538-2847

REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Oroville City Council Chambers**
1735 Montgomery Street, Oroville, California
Date/Time: **Thursday, April 3, 2025 - 9:00 a.m.**

SPECIAL NOTICE

Following the Governor's termination of the Proclamation of a State of Emergency issued on March 4, 2020, the Commission will no longer be operating under the modified open meeting rules of Assembly Bill 361 and will operate under the traditional provisions of the Brown Act with all meetings fully open to the public and all commissioners attending in-person. As a continued courtesy the public, the meeting is voluntarily being broadcast via Zoom but will be view only, no interaction or comments will be taken through the Zoom

Please click the link below to join the meeting or utilize the telephone option (audio only)

1. JOIN MEETING:

<https://us02web.zoom.us/j/86527159411?pwd=tiQjWr8v8GEQrptb5Ns2vO3FKZH633.1>

Passcode: **062514**

2. Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 669 444 9171 or +1 719 359 4580

Webinar ID: **865 2715 9411**

Passcode: **062514**

PUBLIC COMMENTS:

Comments from the public on the agenda items will also be accepted as follows:

1. Attend meeting in-person and comment.
2. Via email to Commission Clerk (kbradford@buttecounty.net)
2. Via phone (530-538-7784)
3. Mail to Butte LAFCo, 1453 Downer Street, Suite C, Oroville, CA 95965.

MEETING PARTICIPATION: All comments received will be conveyed to the Commission for consideration during the meeting. All meetings will be recorded and placed on the LAFCo website www.buttelafco.org for public access and accountability. Public comments will be limited to three (3) minutes.

ROLLCALL VOTES ON ALL MOTIONS: As a continued courtesy to the public viewing the Zoom broadcast, all votes taken during a teleconferenced meeting will be by roll call.

THANK YOU: The Commission appreciates the public's adaptation and patience during this crisis and will endeavor to refrain from placing non-essential items, or matters of significant public interest on the agenda until such time greater public participation can be reasonably accommodated.

Vicki Hoggins

From: Timothy Beers <tjb.forest18@gmail.com>
Sent: Tuesday, April 1, 2025 3:30 PM
To: Shane McCabe
Cc: Vicki Hoggins
Subject: Fwd: Free Online Drinking Water Workshops and requirements

This sender is trusted.

FYI

Tim

----- Forwarded message -----

From: Aguiar, Amanda <AAguiar@buttecounty.net>
Date: Tue, Apr 1, 2025 at 3:07 PM
Subject: Free Online Drinking Water Workshops and requirements
To:

THIS EMAIL IS BEING SENT BCC: TO PUBLIC WATER SYSTEM IN BUTTE COUNTY

Good afternoon,

The below emails shows some free training available to water systems.

Also, just a reminder that water systems are required to complete their Cross Connection Control plan prior to July 1, 2025. Below is a link the State Water Resource Control Board's website with resources and a template for a cross connection control plan.

Cross-Connection Control Policy Handbook (CCCPH) | State Water Resources Control Board

Please feel free to reach out to me if you have any questions.

Amanda Aguiar, REHS

Registered Environmental Health Specialist, Senior

BUTTE COUNTY PUBLIC HEALTH

202 Mira Loma Drive | Oroville, CA 95965

T: 530.552.3853 | F: 530.538.5339

Please refer to our website for online payment and document submittal: Environmental Health | Butte County, CA

Nationally Accredited, 09/13/17

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COUNTY OF BUTTE E-MAIL DISCLAIMER: This e-mail and any attachment thereto may contain private, confidential, and privileged material for the sole use of the intended recipient. Any review, copying, or distribution of this e-mail (or any attachments thereto) by other than the County of Butte or the intended recipient is strictly prohibited. If you are NOT the intended recipient, please contact the sender immediately and permanently delete the original and any copies of this e-mail and any attachments thereto.

From: Rural Community Assistance Corporation <Rural_Community_Assistance_Corpo@mail.vresp.com>

Sent: Monday, March 31, 2025 10:04 AM

To: Aguiar, Amanda <AAguiar@buttecounty.net>

Subject: Free Online Drinking Water Workshops

ATTENTION: This message originated from outside Butte County. Please exercise judgment before opening attachments, clicking on links, or replying.





Upcoming Online Workshops

All times listed are in Pacific Time.

Cyber Security for Drinking Water Systems

Small Utility Consultant Rita Trick will lead this workshop on cybersecurity best practices and incident response planning to help safeguard water and wastewater systems from cyber-attacks that can manipulate treatment processes, disable control systems and compromise data.

April 1

10:00AM to 12:00PM · Online

or

2:00PM to 4:00PM · Online

2 California Drinking Water Contact Hours awarded.



Insight Splash: *"Cyberattacks are not just increasing, they are becoming more sophisticated, severe and deliberately aimed at disabling critical systems. This cybersecurity training will delve into the real consequences of cyberattacks, provide practical strategies to identify vulnerabilities and teach basic but effective techniques to reduce cyber risks. Participants will also gain critical insights on how to respond and maintain*

operations when (not if) a cyberattack occurs. Equip yourself with the knowledge and tools to protect your organization and your community during this time."

Participants will learn to recognize cybersecurity threats, conduct a self-assessment using industry tools and implement cybersecurity controls tailored for small systems. The session will cover strategies for identifying vulnerabilities and key protective measures.

This class includes optional pre-work, with extra credit contact hours available for those who complete it.

[Read more and register here for the 10AM session](#)

[Read more and register here for the 2PM session](#)

Operator Math

These hands-on math training sessions are designed to help water operators pass certification exams by mastering essential calculations, a critical component that makes up approximately 35% of the test.

The Basics: April 2

Operator Math 101: 10:00AM to 12:00PM · Online

Operator Math 102: 2:00PM to 4:00PM · Online

Applied Math Problems: April 9

Operator Math 201: 10:00AM to 12:00PM · Online

Operator Math 202: 10:00AM to 12:00PM · Online

Advanced Math Problems: April 16

Operator Math 301: 10:00AM to 12:00PM · Online

Operator Math 302: 10:00AM to 12:00PM · Online

2 California Drinking Water Contact Hours awarded per session.

4 California Drinking Water Contact Hours awarded for attending both sessions.

12 California Drinking Water Contract Hours awarded for attending the entire series

Every public water system requires a certified distribution operator, and those using treatment must also have a certified treatment operator, making math proficiency essential for success.

Focused solely on practical application, these sessions require active participation in solving problems rather than passive learning or contact hour accumulation. Covering topics aligned with California's D1/D2 exams, **Operator Math 101 and 102** introduce unit conversions, area and volume calculations and foundational problem-solving.

Operator Math 201 and 202 advance into pressure, head, dosage, well drawdown and flow calculations.

Operator Math 301 and 302, targeting grade 3/4 exams, tackle complex pressure and head problems, chemical dosage, pumping horsepower and advanced system calculations, including SCADA and specific gravity.

Designed for operators and managers, these sessions ensure participants gain the skills needed to accurately solve exam math questions.

Rate Setting

This free workshop, lead by RCAC's Utility Financial Consultant Abigail Seaman, is designed to equip small water system leaders with the knowledge and tools needed to develop sustainable rate structures that recover the true cost of service, including operating expenses, debt service and reserve funding.

April 8

10:00AM to 12:00PM · Online

or

2:00PM to 4:00PM · Online

2 California Drinking Water Contact Hours awarded.

Many systems recover operating costs but fall short in funding long-term financial obligations due to a lack of understanding of how customer rates should be structured. Participants will learn how to assess the need for rate adjustments, explore the four basic rate structures, calculate base and flow rates and ensure compliance with California's Proposition 218.

[Read more and register here for the 10AM session](#)

[Read more and register here for the 2PM session](#)

AB54& AB240: Ethics for Mutual Water Company Board Members

California law requires all mutual water board members to complete two hours of ethics training within six months of taking office and every six years thereafter.

April 10

6:00PM to 8:00PM · Online

2 California Drinking Water Contact Hours awarded.

This workshop ensures compliance with AB54 while equipping board members with the knowledge to govern effectively and support system longevity. Participants will learn about AB54 and AB240 requirements, financial conflicts of interest, fiduciary responsibilities, strategic planning, capital improvement planning and Safe Drinking Water Act compliance. The session also covers the AB240 Open Meeting Act, which has governed mutual water systems since 2014.

[Read more and register here](#)

Water System Basic Operations

Designed for board members and new managers and led by RCAC's Small Utility Consultant John Hamner, this free online workshop provides a foundational understanding of public water systems to help ensure compliance with legal responsibilities and the delivery of safe drinking water.

April 15

10:00AM to 12:00PM · Online

or

2:00PM to 4:00PM · Online

2 California Drinking Water Contact Hours awarded.

Many small public water systems are governed by volunteer boards whose members may be unfamiliar with system components. Participants will gain insight into drinking water regulations, capacity development, water sources, treatment facilities, distribution systems and financial responsibilities, equipping them with the knowledge needed to make informed decisions and support effective system management.

[Read more and register here for the 10AM session](#)

[Read more and register here for the 2PM session](#)

Treatment Operator Exam Overview

This online workshop, led by RCAC's Small Utility Consultant John Hamner, prepares water treatment operators for the California state water treatment exam by covering commonly tested material and providing practice exams and math problems for independent study.

April 29

10:00AM to 12:00PM · Online

or

2:00PM to 4:00PM · Online

2 California Drinking Water Contact Hours awarded.



Insight Splash: *"If you were going to take a 100-question test that could change your life, wouldn't it be nice if someone told you where to find the answers? This is exactly what RCAC does! In this tried-and-true workshop we will share our experiences and discuss the DDW Expected Range of Knowledge that the state provides for these exams and decipher what it all means in layman's terms. We will also have lots of tips on the best study guides and material to help you pass these very important exams. Hope to see you there!"*

Participants will learn about surface water versus groundwater sources, conventional and direct filtration, daily operator duties, regulations and sampling and essential water math skills needed for the exam, equipping them with the knowledge and practice necessary for success.

[Read more and register here for the 10AM session](#)

Read more and register here for the 2PM session

Accreditation:

Each workshop qualifies for **two (2)** or **four (4) California Drinking Water Contact Hours**. Visit the official registration page for accurate accreditation information.

Contact hours are approved for the Registered Environmental Health Specialist Program.

Contact us:

For questions about **registration**, please contact:

RCAC Events

registration@rcac.org · (123) 456-7890

RCAC provides a comprehensive array of trainings for rural water staff and boards.

Visit our [California Trainings & Events](#) page

Visit our [Training Calendar](#) for more information about upcoming trainings.

Would you like to consult with an RCAC rural development specialist about needs in your community?

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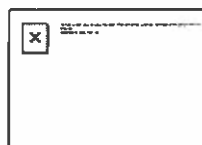
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Rural Community Assistance Corporation

3120 Freeboard Drive, Suite 201, West Sacramento, CA 95691

Office: (916) 447-2854 · Fax: (916) 372-5636



Funding for this project has been provided in full or in part under the Safe and Affordable Funding for Equity and Resiliency (SAFER) Drinking Water Program through an agreement with the State Water Resources Control Board.

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[Unsubscribe](#)

Rural Community Assistance Corporation
3120 Freeboard Drive, Suite 201
West Sacramento, California 95691
US

[Read](#) the VerticalResponse marketing policy.



Vicki Hoggins

From: Vicki Hoggins
Sent: Thursday, April 3, 2025 12:34 PM
To: 'five9policyassistance@scif.com'
Cc: Timothy Beers
Subject: FW: LAKE MADRONE WATER DIST./ 481282 -Cancellation of Workers Comp. Insurance - Policy No. 481282-25
Attachments: CANCELLATION FORM for State Fund.pdf; 25-WC-ZENITH-BINDER_32 1708.docx; INFORMATION PAGE for 2025 Workers Comp Ins. by Zenith.docx

Verna Sims,

Attached is our Cancellation Form for State Fund Compensation Insurance Fund Policy No. 481282-25.

Vicki Hoggins
Administrative Assistant to the
Board of Directors
Lake Madrone Water District
P.O. Box 933
Oroville, CA 95965
(530) 533-2885

From: Timothy Beers <tjb.forest18@gmail.com>
Sent: Wednesday, April 2, 2025 5:53 PM
To: Vicki Hoggins <vhoggins@minasianlaw.com>
Subject: Fwd: LAKE MADRONE WATER DIST./ 481282 -Cancellation of Workers Comp. Insurance

This sender is trusted.

Good evening Vicki,

Your name is the only name and your email address is the only address that appears on our State Fund Workers Comp Policy; therefore, I believe that Verna Sims needs you to send in the attached cancellation notice.

Have a Great Evening,

Tim

----- Forwarded message -----

From: five9policyassistance <five9policyassistance@scif.com>
Date: Wed, Apr 2, 2025 at 5:32 PM
Subject: LAKE MADRONE WATER DIST./ 481282 -Cancellation of Workers Comp. Insurance
To: tjb.forest18@gmail.com <tjb.forest18@gmail.com>

Hi Tim,

Thank you for contacting State Fund. The request to cancel the policy was submitted from an email that is not listed or authorized on the policy.

Please confirm the request to cancel the policy from the email listed on the policy.

Thanks

Verna Sims

Service Representative

PolicyService Center

For anytime-access to claims and policy information use our virtual assistant by pressing the green button at the bottom of any page on our website www.statefundca.com<<http://www.statefundca.com/>>.

You can also email us:

Renewals: renewals@scif.com<<mailto:renewals@scif.com>>

New Business: newbusiness@scif.com<<mailto:newbusiness@scif.com>>

Policy Billing: bsu@scif.com<<mailto:bsu@scif.com>>

Policy questions: policyassistance@scif.com<<mailto:policyassistance@scif.com>>

Or reach a call agent at (888) 782-8338, M-F 8:00 AM to 5:00 PM.

To: five9policyassistance@scif.com
Cc: passistance@scif.com
From: tjb.forest18@gmail.com
Sent: Apr 01, 2025 at 02:48 PM PDT
Subject: Cancellation of Workers Comp. Insurance

The Lake Madrone Water District would like to cancel our State Fund Workers Compensation Insurance policy. We have found another carrier who began coverage starting on March 19, 2025. I have attached three documents; the Cancellation Form, a short term Zenith Binder (which covers from March 19th to May 1st), and the Information Page (which covers from May 1, 2025, to May 1, 2026). Please let me know if youi need anything else,

Tim Beers
President of the Lake Madrone Water District Board
(916) 704-0839

This e-mail message from State Compensation Insurance Fund and all attachments transmitted with it may be privileged or confidential and protected from disclosure. If you are not the intended recipient, you are hereby notified that any dissemination, distribution, copying, or taking any action based on it is strictly prohibited and may have legal consequences. If you have received this e-mail in error, please notify the sender by reply e-mail and destroy the original message and all copies.

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4/3/25

LAKE MADRONE WATER DIST.  
PO BOX 933  
OROVILLE CA 95965

Policy #: 481282-25

## WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE POLICY CANCELLATION REQUEST

We have received your request to cancel your State Fund Workers' Compensation and Employer's Liability Insurance Policy and need further information.

Please complete the following section and return so we can process your cancellation.

The effective date of cancellation will be determined by **PART SIX - CONDITIONS, SECTION D. CANCELLATION** of your policy contract.

Please cancel my State Fund Workers' Compensation and Employer's Liability Insurance at 12:01 a.m. on March 19, 2025

☐ I have not had any employees as of \_\_\_\_\_

☒ Insuring with another carrier: The Zenith through CAL MUTUALS / JPRIMA

**\*\* Please include a Declarations page or Certificate of Insurance from your new insurance company.**

☐ Discontinued Operations

☐ Other \_\_\_\_\_

I acknowledge and accept that final premium will be calculated according to the terms and conditions stated in the policy.

Mailing address (if different then above): \_\_\_\_\_

Timothy Jay Beers  
Employer Signature

April 1, 2025

Date

Timothy Jay Beers

Name (Please print)

President of the Lake Madrone Water District Board

Title

# TheZenith®

A FAIRFAX Company

**Binding Confirmation**

C142589101

Date: 03/19/2025

**Insured:**

Lake Madrone Water District

1681 BIRD ST

OROVILLE CA 95965-4803

**Insurance Agent:**

ALLIED COMMUNITY INSURANCE SERVICES LLC

Prod Cd: 093499A 20.0

(717) 657-9671

11452 EL CAMINO REAL

SUITE 250

SAN DIEGO CA 92130

**Workers' Compensation Proposal**

Policy Period: 03/19/2025 at 12:01 a.m. to

05/01/2025 at 12:01 a.m.

Employer's Liability Limits: 1,000,000/1,000,000/1,000,000

Group Membership: WATER INDUSTRY GROUP < \$9,200

Estimated Payroll : \$7,513

Total Estimated Premium (without fees): \$293

Total State Fees & Assessments: \$15

Total Estimated Premium Incl Charges: \$308

**Locations**

| Street Address | Suite | City     | State | Zip Code   | No. of Emp |
|----------------|-------|----------|-------|------------|------------|
| 1681 Bird St   |       | Oroville | CA    | 95965-4803 | 1          |
| 933            |       | Oroville | CA    | 95965-0933 | 0          |

**Selected Payment Plan**

Selected Payment Option:

Billing Type:

Frequency:

Deposit Premium:

State Fees & Assessments:

Installment Plan

Direct Bill

Annual

\$293 / 100%

\$15

Zenith Insurance Company and its wholly owned subsidiary ZNAT Insurance Company (together, "Zenith") offer flexible payment options and there is never a charge for installments.

Total Due Up Front:

\$308

You will be billed directly by Zenith Insurance Company.

**Dividend Plan for WATER INDUSTRY GROUP < \$9,200**

This proposal is based on the employer's membership in the WATER INDUSTRY GROUP < \$9,200, and if accepted, will make the insured member eligible for future dividends which may be declared by the ZNAT Insurance Company Board of Directors. Under California workers' compensation insurance, a dividend is a refund to the policyholder that represents a portion of the premium that the insurer did not need to pay claims or meet expenses.

Under California law it is unlawful for an insurer to promise the future payment of dividends under an unexpired workers' compensation policy or to misrepresent the conditions for dividend payment. Dividends are payable only pursuant to conditions determined by the Board of Directors or other governing board of the ZNAT Insurance Company following policy expiration. Forfeiture of a right to, reduction in the amount of, or delay in the payment of a policyholder's dividend due to the policyholder's failure to accept renewal of the policy or subsequent policies issued by the same insurer is illegal and constitutes an unfair practice.

It is a misdemeanor for any insurer or officer or agent thereof, or any Insurance broker or solicitor, to promise the payment of future workers' compensation dividends. Past dividend performance is no guarantee of an insurer's future dividend performance.

Proposal # C142589101  
Lake Madrone Water District  
Page 1 of 2

## California Premium Calculation ZNAT Insurance Company

| STATE COVERAGE |          |          |            |                                                                               |                  |              |             |                     |               |  |
|----------------|----------|----------|------------|-------------------------------------------------------------------------------|------------------|--------------|-------------|---------------------|---------------|--|
| State          | From     | Through  | Class Code | Description                                                                   | No. of Emp FT/PT | Est. Payroll | Manual Rate | Est. Manual Premium | Est Net Rate* |  |
| CA             | 03/19/25 | 05/01/25 | 7520-0     | WATER COMPANIES--ALL EMPLOYEES--INCLUDING CONSTRUCTION OR EXTENSION OF LINES. | 1/0              | 7,513        | 4.23        | 318                 | 3.89          |  |

\*Est. Net Rate is the manual rate modified by an experience modification factor (if applicable) and other adjustments.

## California Adjustments and Calculation Details

03/19/25 to 05/01/25

|                                                                                                         |  |          |       |
|---------------------------------------------------------------------------------------------------------|--|----------|-------|
| State Manual Premium                                                                                    |  |          | \$318 |
| Employers Liability Limits<br>1,000,000 Per Accident<br>1,000,000 Per Disease<br>1,000,000 Policy Limit |  | (.00%)   | \$0   |
| Risk Adjustment                                                                                         |  | (-8.00%) | \$-25 |
| State Regulatory Assessment                                                                             |  | .046279  | \$14  |
| Ciga Charges                                                                                            |  | 0        | \$0   |
| State Regulatory Fraud Assessment                                                                       |  | .004096  | \$1   |
| Total State Assessments                                                                                 |  |          | \$15  |
| Total Estimated Policy Premium & Fees                                                                   |  |          | \$308 |

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY  
INFORMATION PAGE**

**COMPANY ZNAT INSURANCE COMPANY**  
**COMPANY NO. - 30414**

**POLICY NUMBER**  
**C142589102**

**1. INSURED AND MAILING ADDRESS**  
**LAKE MADRONE WATER DISTRICT**

**PO BOX 933**  
**OROVILLE CA 95965-0933**

**PRIOR POLICY NUMBER**  
**C142589101**

|                       |                          |
|-----------------------|--------------------------|
| <b>Policy Type</b>    | <b>SPECIALTY MARKETS</b> |
| <b>Entity</b>         | <b>NON-PROFIT</b>        |
| <b>Line</b>           | <b>ORGANIZATION</b>      |
| <b>FEIN</b>           | <b>PARTICIPATING</b>     |
| <b>Board File No.</b> | <b>94-2495918</b>        |
| <b>Group</b>          | <b>2304885</b>           |
| <b>Reference</b>      | <b>WIG</b>               |

**PHYSICAL ADDRESS**  
**1681 BIRD ST**  
**OROVILLE CA 95965-4803**

**DIRECT BILL**

**OTHER WORKPLACES NOT SHOWN ABOVE:**

2. The policy period is from: 5/1/25 12:01 a.m. to 5/1/26 12:01 a.m. standard time at the insured's mailing address.
3. A. Workers Compensation Insurance: Part One of the policy applies to the Workers Compensation Law of the states listed here:  
**California**
- B. Employers Liability Insurance: Part Two of the Policy applies to work in each state listed in item 3A.  
The limits of our Liability under Part Two are:
- |                           |              |               |
|---------------------------|--------------|---------------|
| Bodily Injury by Accident | \$ 1,000,000 | Each Accident |
| Bodily Injury by Disease  | \$ 1,000,000 | Each Employee |
| Bodily Injury by Disease  | \$ 1,000,000 | Policy Limit  |
- C. Other States Insurance: Part Three of the policy applies to the states, if any, listed here:  
All states except states listed in item 3A and North Dakota, Ohio, Washington, Wyoming.
- D. This policy includes these endorsements and schedules: See Extension of Information Page.
4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plan.  
All information required below is subject to verification and change by audit. See Extension of Information Page.

|                                                    |                               |
|----------------------------------------------------|-------------------------------|
| <b>Total Estimated Premium</b>                     | <b>\$2,607</b>                |
| <b>Deposit Premium</b>                             | <b>\$653</b>                  |
| <b>Minimum Premium</b>                             | <b>\$750</b>                  |
| <b>Interim Adjustment of Premium Shall Be Made</b> | <b>Annually</b>               |
| <b>Interim Payment of Premium Shall Be Made</b>    | <b>Quarterly Installments</b> |

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

**TheZenith**

For Policy Information Call:  
PRODUCER

ALLIED COMMUNITY  
INSURANCE  
SERVICES LLC 4507 N.  
FRONT SREET, Suite  
200  
HARRISBURG, PA 17110  
(717) 657-9671 012-093499A

200

Date:

igned by Davidson Pally  
Authorized Representative  
Countersi

SERVICING OFFICE

3 Park Pl - Ste 200, Dublin, CA 94568 -7983. Ph: (925) 460-0600



**Leah Janowski**

**From:** Vicki Hoggins <vhoggins@yahoo.com>  
**Sent:** Wednesday, April 16, 2025 7:01 PM  
**To:** Vicki Hoggins; Leah Janowski  
**Subject:** Fwd: Letter to Nancy Ward Regarding the Need for the Advancement of FEMA Funds

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Sent from my iPhone

Begin forwarded message:

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Date:** April 16, 2025 at 6:03:24 PM PDT  
**To:** DisasterRecovery@caloes.ca.gov  
**Cc:** "Wagner, Scott@CalOES" <scott.wagner@caloes.ca.gov>  
**Subject:** Letter to Nancy Ward Regarding the Need for the Advancement of FEMA Funds



**Lake Madrone Water District**  
 1681 Bird Street, Oroville, CA 95965  
 P.O. Box 933, Oroville, CA 95965

Pre  
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Pat

Dear Nancy Ward,

My name is Tim Beers, and I am president of the Lake Madrone Water District (LMWD), Board of Directors. As you may or may not know, Lake Madrone is in Berry Creek, County of Butte, which is identified as a Severely Disadvantaged Community. Since January of 2017, our small community has suffered through five federally declared disasters, and we are still trying to navigate our way through four of these disasters and nine remaining "Work to be Completed" projects.

Currently, the LMWD is in dire need of assistance with a Project stemming from the California Severe Winter Storms, Flooding, Landslides, and Mudslides that occurred between December 27, 2022, and January 31, 2023. The disaster declaration number is FEMA-4683DR-CA, Project 711955 (Lake Sediment and Tree Removal). After two years of hard work, this project has finally become obligated by FEMA. Unfortunately, the LMWD has not yet been able to secure the funding necessary to start this project. Consequently, the LMWD is hoping that Cal OES can provide the District an advancement through CDAA for the \$2,246,808.57 in funds that have been obligated by FEMA for Project 711955, a project that is projected to take less than 80 workdays to complete.

The severe winter storms that occurred between December 27, 2022, and January 31, 2023, caused more than 42,000 cubic yards of sand, mud, and debris to be deposited into Lake Madrone thus creating our disaster. Lake Madrone is permitted to hold 200-acre feet of water; however, it is estimated that it can now hold only about 70-acre feet of water. Since the winter of 2022/2023 Lake Madrone has now overflowed its banks at least six times, causing flooding to occur on Highway 162. Eventually, this flooding could lead to severe damage to Highway 162 and possibly the failure of the Lake Madrone Dam.

We are on a tight deadline to begin this sediment removal project before the "FIRE Season" begins. In the past, Cal Fire has used the water stored in Lake Madrone to fill their fire trucks and helicopters to fight fires throughout the Berry Creek area. Under the current conditions of the lake, there would be very little water accessible to Cal Fire for fire suppression. Therefore, we would like to start this project on May 19, 2025. However, the LMWD Board has been advised by District Council that we should not begin Project 711955 without first obtaining an advancement through CDAA for the \$2,246,808.57 in funds that have been obligated by FEMA. District Council fears that if the LMWD doesn't receive the obligated funds in a timely manner, the District could go bankrupt.

We have already explored the possibility of Progress Payments but realize that with the heavy workload that has been put on the Cal OES Financial Process Unit by the recent disasters, that each invoice that we submit to Cal OES will take approximately 3 months to receive payment for. Which means that by the time we receive a reimbursement check from Cal OES for the first invoice we submit, the project will be over, and we will owe our contractor a minimum of \$3,421,300.00. The project is simple, straight forward, and once it begins, it should only take 3.5 months to complete. Starting at the end of May, we fully expect to turn in monthly invoices for all the work completed. Plus, once the Lake Sediment Removal Project has been completed, which is expected to be at the end of August of 2025, we will have all the invoicing collected and organized and expect a quick Closeout.

The combined impacts of the recent disasters have nearly bankrupted the Lake Madrone Water District. We were especially hit hard by the 2020 North Complex Fire. The fire burned through our 500-acre community on September 8, 2020, and destroyed 62 of the 120 homes that existed within the District. The fire also severely damaged LMWD's three wells and four storage tanks, causing enough damage to our

water distribution grid that it has been condemned by Butte County and the State of California due to VOC contamination. The fire destroyed our electrical power grid, created thousands of hazardous trees in our community that needed to be removed, and created serious erosion problems throughout LMWD's 10,000-acre watershed. To date, only 17 of the destroyed homes have been rebuilt and only two others are even considering rebuilding.

Despite our roads being severely damaged by the PPDR program, FEMA denied our request for \$118,560.46 in needed repairs. FEMA also denied covering the \$181,669.96 the District had to spend on the Emergency Removal of ash and sediment that was deposited into Lake Madrone during and immediately after the fire. More than \$280,531.00 was required for contracted services and labor for Temporary Water Supply and Repairs. FEMA denied \$258,247.21 of our requests and only rewarded the District \$22,284.78 for this project. It is estimated that approximately \$7,305,724.00 will be needed to replace our condemned water distribution system. FEMA denied \$6,784,678 of our request and awarded only \$521,046.24 to repair our condemned water grid. The District has also had increased costs associated with delivering water to our customers, consultants, professional advisors, lawyers, erosion control, and service providers we have not needed in prior years. Consequently, the LMWD has had to make serious adjustments in our annual budgets and our reserves are almost completely gone.

We really hope that Cal OES can provide the District an advancement through CDAA for the \$2,246,808.57 in funds that have been obligated by FEMA for Project 711955. Because without these funds, we are not sure if we can risk starting Project 711955.

Thanks for everything that Cal OES has done to help the Lake Madrone Water District recover from the disasters that have hit our community. All your hard work is greatly appreciated,  
Sincerely,

Tim Beers  
President of the Lake Madrone Water District Board  
(916) 704-0839



**Lake Madrone Water District**  
1681 Bird Street, Oroville, CA 95965  
P.O. Box 933, Oroville, CA 95965

---

|                |                  |
|----------------|------------------|
| President      | Tim Beers        |
| Vice President | Michael Camodeca |
| Secretary      | Holly Mason      |
| Treasurer      | Betsy Haydon     |
| Member         | Jason Patane     |

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Thanks for everything that Cal OES has done to help the Lake Madrone Water District recover from the disasters that have hit our community. All your hard work is greatly appreciated,  
Sincerely,

Tim Beers  
President of the Lake Madrone Water District Board  
(916) 704-0839

**Leah Janowski**

**From:** Vicki Hoggins <vhoggins@yahoo.com>  
**Sent:** Wednesday, April 16, 2025 12:06 PM  
**To:** Leah Janowski; Vicki Hoggins  
**Subject:** Fwd: Request for Reimbursement for work done on Job #4558DR-CA  
**Attachments:** Spread Sheet on Job #4558DR-CA, Project 164556, Erosion Control District Wide.docx; Spread Sheet on Job #4558DR-CA, Project 162636, Water Distribution System.docx; Spread Sheet on Job #4558DR-CA, Project 164533, Debris Removal.docx; Spread Sheet on Job #4558DR-CA, Project 164538, Temporary Water Supply and Repairs.docx; Spread Sheet on Job #4558DR-CA, Project 180226, Water Storage Tank & Well Site Repairs.docx; Minasian 2020-2024 LMWD Invoices for the North Complex Fire Redacted #1.pdf; Minasian 2023-2024 LMWD Invoices for the North Complex Fire Redacted #2.pdf; APTIM Invoice 554091.pdf; APTIM Invoice 555491.pdf; APTIM Invoice 556530.pdf; APTIM Invoice 562967.pdf; APTIM Invoice 566381.pdf; APTIM Invoice 569703.pdf; Water Works Copy of LMWD Invoice Records for the North Complex Fire.xlsx

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Begin forwarded message:

**From:** Timothy Beers <tjb.forest18@gmail.com>  
**Date:** April 14, 2025 at 8:09:26 AM PDT  
**To:** "Wagner, Scott@CalOES" <scott.wagner@caloes.ca.gov>, "McInnis, Kelsie@CalOES" <kelsie.mcinnis@caloes.ca.gov>, "Larsen, Robert@CalOES" <Robert.larsen@caloes.ca.gov>, "Risser, Scott (Contractor)@CalOES.ca.gov" <ContractorScott.Risser@caloes.ca.gov>, "Granados, Jocelyn" <jocelyn.granados@fema.dhs.gov>  
**Cc:** Vicki Hoggins <vhoggins@yahoo.com>, Elizabeth Haydon <haydon.madrone@yahoo.com>  
**Subject:** Request for Reimbursement for work done on Job #4558DR-CA

Good morning, Ladies and Gentlemen,

This past February the Lake Madrone Water District (LMWD) finally received all the invoices for the work that the Minasian Law Firm, Water Works, and APTIM provided to the LMWD following the 2020 North Complex Fire. You will find all their invoices attached to this email. FEMA determined that the LMWD had six different projects eligible for funding from the North Complex Fire, Job #4558DR-CA: (1) Project 162636 (Water Distribution System), (2) Project 164533 (Debris Removal), (3) Project 164538 (Temporary Water Supply and Repairs), (4) Project 164556 (Erosion Control District Wide), (5) Project 180226 (Water Storage Tank and Well Site Repairs), and (6) Project 543109 (Registered Professional Forester).

Over the past several months I have gone through each invoice. First, I eliminated invoices for projects that were not funded or that didn't make sense to me. Next, I categorized the remaining invoices by project. You will find all the categorized invoices in spreadsheets that are attached to this email.

When you total up all the Minasian Law Firm invoices, you will find that LMWD paid them approximately **\$150,595.00** for their assistance for the North Complex Fire. However, after I eliminated all the invoices for projects that were not funded or that didn't make sense to me, I'm only asking that FEMA and Cal OES to reimburse the LMWD a total of **\$98,459.96** for the assistance that we received from the Minasian Law Firm.

When you total up all the Water Works invoices, you will find that we paid them approximately **\$81,827.44** for their assistance for the North Complex Fire. However, after I eliminated all the invoices for projects that were not funded, I'm only asking that FEMA and Cal OES to reimburse the LMWD a total of **\$60,783.10** for the assistance that we received from WATER WORKS ENGINEERS, LLC

When you total up all the Water Works invoices, you will find that we paid them approximately **\$97,320.00** for their assistance for the North Complex Fire. However, after I eliminated all the invoices for projects that were not funded or that didn't make sense to me, I'm only asking that FEMA and Cal OES to reimburse the LMWD a total of **\$46,405.00** for the assistance that we received from APTIM.

Most of the money that the LMWD is asking to be reimbursed for **\$203,501.56** is for work done on Projects 162636 and 164538 and both projects still have not been completed and signed off on.

Please let me know if you need any other information,

Tim Beers  
President of the Lake Madrone Water District Board  
(916) 704-0839